

Physician Convenor Roles and Responsibilities

The CO PCN aims to increase capacity in the primary care system while improving quality of care, patient satisfaction, and provider satisfaction through team-based care. The PCN will employ nurses and allied health professionals to work directly with family physicians and each physician's patient population. These PCN nurses and allied health professionals will be employees of IH. The PCN is funded by the British Columbia MoH.

Overall

- Appointed by the Division Board and is accountable to the Board;
- Working closely with the PCN Director to support PCN planning, implementation and evaluation;
- Providing direction and consultation to PCN operational leaders;
- Providing clinical leadership and attending regular meetings as needed;
- Providing peer mentorship as needed;
- Canvassing and leadership;
- Identifying the issue or opportunity facing the Steering Committee;
- Clarifying the purpose of the collaborative effort;
- Determining who might initially be invited to the collaborative table based on the membership requirements;
- Seeking input from the partners about their engagement, role, and potential contributions;
- Seeking buy-in from collaborative partners and working toward a shared approach;
- Reviewing monthly reports as needed;
- Supporting the creation of agenda for Steering Committee meetings;
- 4 – 8 hours of dedicated time per month, approximately 1 – 2 hours per week.

Reporting

The PCN Physician Convenor reports to the Division Board of Directors. Regular activity reports will be provided in collaboration with the PCN Director to the Division Board of Directors, as required.

Qualification

Physician(s) with a current license to practice in British Columbia; experience in medical leadership; active family practice panel, active engagement with PCN nursing and allied health, and commitment to understanding family physician needs in the Central Okanagan.

Membership Term

Members serve for three years, with the possibility of one reappointment.

Remuneration

- Sessional fees and parking costs will be paid time in accordance with Division policies;
- Funding for attendance at external meetings and events will be provided with the approval of the Division Executive Director and must have clear and demonstrable relevance to the project.